

Stearns County Parks - Ski Patrol Registration



New Account/User Profile

Your email address will be your username. Please note your email and phone will be available to Parks staff as well as other patrol volunteers.

1. Select *Create an Account* from the Login page.
2. Complete all fields and click *Update Profile*.
3. Continue on by clicking the *Orientation* link or tab.

Orientation

The Orientation instructions will always be available to you in case a refresher is needed.

1. Read the Orientation instructions.
2. Check the acceptance box and click *Submit*.
3. Continue on by clicking the *Calendar* link or tab.

Calendar

The Calendar tab only appears after Orientation has been accepted. The Calendar shows all four parks in a monthly view and each park is represented by a color which can be toggled on/off by clicking the Park name.

Dates that you select are blocked out for a whole day though your actual patrol only needs to last 2 hours. Your name will appear in the date/park space you select but other volunteers will only see the note **Full**. You can sign up for a maximum of 4 dates online. If you want more, you'll need to contact the Parks office.

1. Click the park's color for your chosen date.
2. Select the start time for your 2-hour patrol and click *Save*.

Patrol History

The Patrol History tab shows a list of your patrols and links to the Patrol Report form. After a patrol, use the *Submit Report* link to complete the form. Once a report has been submitted that link will change to *View Report*. There is also a link to submit a report for a date/park for which you were not registered.

Volunteers

The Volunteers tab only appears after Orientation has been accepted and shows a list of fellow patrol registrants. If you need to find a substitute for a patrol date, contact them using the email or phone listed here.