

STEARNS COUNTY---Request for Green Acres Tax Information

Read the instructions on the back before completing this form.

Name of property owner, agent, or business partner and company

Mailing address

City

State

Zip Code

Telephone Number

Fax Number

E-mail Address

Please designate the type of Green Acres tax information requested:

_____ I am seeking a tax estimate on the deferred taxes for property currently enrolled in the "Green Acres" program. *(An administrative fee is required to be paid prior to processing this request.)*

_____ I am seeking a payback amount on the deferred taxes for property currently enrolled in the "Green Acres" program. *(An administrative fee is required to be paid prior to processing this request.)*

_____ I am seeking a determination as to whether or not the property will continue to receive the benefits of the value and tax deferment due to withdrawal, development, platting, sale, trade, gift, or transfer; and if the property is ineligible, I will seek a payback amount on the deferred taxes by making another request. *(An administrative fee is not required to be paid prior to processing this request.)*

The following items are included to facilitate the processing of this request. Please indicate if the information and/or articles are attached:

_____ The parcel identification number (PIN) for the property being withdrawn, developed, platted, sold, traded, gifted, or transferred.

_____ The legal description of the property being withdrawn, developed, platted, sold, traded, gifted, or transferred.

_____ A survey of the property being withdrawn, developed, platted, sold, traded, gifted, or transferred.

_____ A check payment issued to the Stearns County Auditor-Treasurer to cover the administrative fee for processing either a tax estimate or a payback amount on the deferred taxes for property currently enrolled in the "Green Acres" program. According to the county's fee schedule, this charge is \$50.00 per parcel for each payable year that deferred taxes are required to be calculated. If the deferred taxes due are less than \$50.00 per parcel for each payable year, the administrative fee will be equivalent to the deferred taxes due and a refund will be issued.

_____ An Application for Valuation and Tax Deferment of Agricultural Land and a Green Acres Addendum Form completed by the grantee to assist in a review of the "Green Acres" eligibility status for the property being withdrawn, developed, platted, sold, traded, gifted, or transferred.

Your signature

Date

Fax, mail, or hand-deliver to: (Fax) 320-656-3916; (E-mail) www.co.stearns.mn.us; (Telephone) 320-656-3870; Stearns County Auditor-Treasurer, Administration Center, Room 148, 705 Courthouse Square, Saint Cloud, MN 56303.

Request Form Instructions

Purpose of this form...

You must complete, sign, and return this form if you are seeking “Green Acres” tax information. By completing this form, furnishing the required items, and signing it, you are requesting the Stearns County Auditor-Treasurer’s Office to provide you with facts and figures within five working days. Completed copies of this form will be accepted, including those from fax machines and e-mail. However, a request for either a tax estimate or a payback amount on the deferred taxes will require you to mail or hand-deliver this form along with a check payment to cover the administrative fee for processing. An incomplete form or one forwarded without a check payment when it is applicable will be returned to you, thereby delaying the process.

Required information...

To facilitate the processing of your request, you must designate the type of “Green Acres” tax information sought: a tax estimate, a payback on the deferred taxes, or a determination as to whether or not the property will continue to receive the “Green Acres” benefits when withdrawn, developed, platted, sold, traded, gifted, or transferred. You must also include the parcel identification number (PIN), the legal description, and a survey if it is available. A request intended to obtain either a tax estimate or payback amount on deferred taxes will require you to issue a check payment to the Stearns County Auditor-Treasurer in the amount of \$50.00 per parcel for each payable year that deferred taxes are required to be calculated (i.e. one parcel with a three year payback would equal \$150.00; two parcels with a two year payback would be \$200.00). If it is determined that the deferred taxes due are less than \$50.00 per parcel for each payable year, the administrative fee for processing this request will be equivalent to the deferred taxes due and a refund will be issued. Additionally, when you request a complete and thorough review of the “Green Acres” eligibility status of the property, an Application for Valuation and Tax Deferment of Agricultural Land and a Green Acres Addendum Form completed by the grantee must be submitted. These forms can be obtained from the Assessor’s Office at: (E-mail) property.assessment@co.stearns.mn.us; (Website) <http://www.co.stearns.mn.us/PropertyRoads/PropertyAssessments/GreenAcresProgram/GreenAcresForms>; (Mail) Stearns County Assessor, 705 Courthouse Square, Administration Center, Room 37, St. Cloud, MN 56303; or (Telephone) 320-656-3680.

Your signature and check payment...

The request for “Green Acres” tax information is not valid until all the required information and articles have been provided and the form signed and dated. Your signature at the bottom of this form along with an enclosed check when it is applicable authorizes the request to move forward.

Questions?

If you have any questions on how to complete this form, call 320-656-3870.